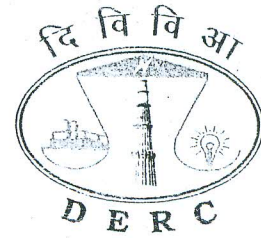


दिल्ली विद्युत विनियामक आयोग
Delhi Electricity Regulatory Commission



F.17 (230)/Engg./DERC/2014-15/4559/282

12.5.2016

To,

The Secretary
New Delhi Municipal Council,
Palika Kendra, Sansad Marg,
New Delhi-110001.

The Chief Executive Officer
Tata Power Delhi Distribution Ltd.,
33 KV Grid Sub-station,
Hudson Lane, Kingsway Camp,
Delhi - 110 009.

The Chief Executive Officer
M/s BSES Rajdhani Power Ltd.,
BSES Bhawan, Nehru Place,
New Delhi - 110019.

The Chief Executive Officer
M/s BSES Yamuna Power Ltd.,
Shakti Kiran Building, Karkardooma,
New Delhi - 92

Subject: Requirement of documents for getting new electricity connection.

Sir,

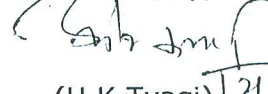
The Commission has prescribed the format and requirement of documents for getting electricity connections in Annexure-1 of Delhi Electricity Supply Code and Performance Standards Regulations, 2007.

2. Now, the Commission has revised Annexure-I of Delhi Electricity Supply Code and Performance Standards Regulations, 2007 for release of electricity connection. The revised format along with declaration form has been enclosed.

3. Accordingly, the distribution licensee shall process the new electricity connection on receipt of application in the revised format along with declaration form. The copy of the revised format and declaration form shall also be uploaded on their respective website.

This issues with the approval of the Commission.

Yours faithfully,


(U.K. Tyagi) 12/5/16

Executive Director (Engg.)

Encl.: As above

Copy to:

The Addl. Secretary (Power),
Govt. of NCT of Delhi,
Delhi Secretariat, 8th Level,
B-Wing, New Delhi - 110 002.

In reference to your letter No. F.11
(110)/2012/Power/1228 dated 31.3.2016

Format of application form – new connection

Licensee name M/s....

Application No. _____

Photograph

1.	Name of the applicant/organization:	
2.	Name of father/husband/director/partner/trustee:	
3.	Address:	
(a)	For communication	House/plot/premises no.
		Street
		Area/colony
		Pin Code
		Telephone No.: Mobile: E-mail:
(b)	Where supply is required	House/plot/premise no.
		Street
		Area/colony
		Pin Code
		Telephone No.: Mobile: E-mail:
	Indicate landmarks (Pole No./Feeder Pillar NO./Nearest House No.) to identify the location	
4.	Category for Electricity Usage (As per applicable Tariff Schedule)	(i) Domestic Category – Residential/Hostels/Hospitals*/Educational institutions*/Religious/charitable/others

		(ii) Non domestic-Banks/petrol pumps/cinemas/shops/chemist/tailors /others (iii) Industrial (iv) Agricultural/(v) Mushroom/(vi) Public Lighting/(vii) DJB/(viii) DIAL/(ix) Rail way Traction/(x) DMRC/(xi) Advertising/Temporary Supply
<p>Note: the applicant shall refer the applicable tariff schedule for correct tariff category. In case of any doubt, the applicant shall seek help of the licensee. *based on the funding pattern as per tariff schedule.</p>		
5.	Purpose of supply	
6.	Total load applied for (in kW)/ (in kVA)	
7.	Please indicate whether you want to purchase your own CEA approved meter having additional features as approved by the Commission (Yes/No)	
8.	<p>List of documents attached: (i) Identity proof submitted along with this application form</p> <p>➤ If applicant is a person (<i>tick any one</i>)</p> <p>i. Electoral identity card ii. Passport iii. Driving licence iv. Ration card having photograph v. PAN card vi. Aadhar card vii. Photo identity card issued by any government agency</p> <p>➤ If applicant is an organization (tick applicable)</p> <p>(ii) Proof of ownership or occupancy of premises for which electricity connection is required (<i>tick any one</i>)</p> <p>(i) certified copy of title deed; (ii) certified copy of registered conveyance deed; (iii) GPA; (iv) Possession letter/allotment letter; (v) Rent receipt/Lease agreement along with no objection certificate and proof of ownership of landlord;</p>	
9.	Declaration Form	

Date:

Signature of the applicant/ authorized signatory along with company seal:

Place:

Name:

Declaration

I, _____ Son/Daughter of _____ Resident of _____ (hereinafter referred to as "Applicant", which term shall mean and include executors, administrators, heirs, successors and assigns), do hereby swear and declare as under:

Or

The _____, a company incorporated under the provisions of the Companies Act, 1956 or as amended, having its registered office at _____ (hereinafter referred to as "Applicant", which expression shall, unless repugnant to the context or meaning thereof, include its successors and assigns), through its Authorised representative Mr. _____, do hereby swear and declare as under:

Or

A Sole proprietorship/ a partnership firm having its office at _____ (hereinafter referred to as the applicant which unless the context otherwise provides includes its successors and assigns), through Mr. _____, who is a partner or an authorized representative do hereby swear and declare as under:

THAT the Applicant is a lawful occupant of the premises at _____ (hereinafter the "Premises").

THAT the Applicant has requested the licensee to provide a service connection at the above-mentioned premises in the Applicant's name for the purpose mentioned in the application form.

THAT in furnishing the present Declaration, the Applicant has clearly understood that should any of the statements in this declaration prove to be false or incorrect at any later stage, the licensee shall be within his lawful rights to disconnect supply to the premises without any prior notice and proceed to adjust electricity supply dues payable by the applicant against consumer security deposit and /or recover the same in accordance with Law.

THAT the Applicant has complied with all requirements under all statute for the time being in force and the Applicant himself/herself shall be held legally responsible for any issue arising out of any such noncompliance for which the licensee may initiate action in accordance with applicable law.

THAT I, the Applicant hereby agrees and undertake:

1. That in case the applicant is not the sole owner of the premises, no objection certificate for seeking electricity connection from the co-owner has been obtained.
2. To indemnify the licensee against all proceedings, claims, demands, costs, damages, expenses that the licensee may incur by reason of a fresh service connection given to the Applicant.

3. That to the best of applicant's knowledge, all electrical works done within the premises are as per Central Electricity Authority (Measures relating to Safety and Electricity Supply) Regulations, 2010 as amended from time to time.
4. That the internal Wiring at the premises has been tested by a Licensed Electrical Contractor named, residing attelephone no., having valid License No. and the test certificate no. is available with the applicant.
5. *That the building has been constructed as per prevalent building Bye- Laws and the total height of the building does not exceed 15 (fifteen) meters on the date of seeking service connection.

Or

*That the building has been constructed as per prevalent building Bye- Laws and the total height of the building is more than 15 (fifteen) meters and Fire Clearance certificate no.dated.....is available with the applicant.

6. *That there is a provision of lift in premises and the applicant has obtained the lift fitness certificate No.dated.....from the Electrical Inspector for the lift in the said premises and the same is available with the applicant.
7. That the applicant has applied for the correct category of tariff as per the applicable tariff schedule. For either of the following categories of connection, the applicant has the relevant documents available with him.

**Applicable for selected consumer category*

a. Industrial

Valid Industrial License/Factory License/Lal Dora Certificate in case of rural village

b. Agricultural Consumers

- i. Certificate of Residence from Block Development Officer*
- ii. No Objection Certificate from Development Commissioner/Block Development Officer
Delhi Jal Board for tube wells*

c. Non-domestic for Khokhas and Temporary Structure

- i. Teh Bazaari Receipt Number*
 - ii. No Objection Certificate for Khokha/Temporary Structure for single delivery supply*
8. The above referred applicable documents indicated at various points are available with me and can be inspected by the Licensee at any time. In case of any failure to produce the same, the licensee may disconnect the connection granted owing to such failure, reluctance on my part to produce/allow the inspection of said documents.
 9. That I will provide a copy of any of above applicable documents to the licensee pursuant to request of any external government agency, judicial forum or any other authority seeking such information.

10. That my industry/trade has not been declared to be releasing obnoxious hazardous/pollutant by any government agency and that no orders of any court or judicial authority would be breached by running of my industry/trade or granting any electricity connection to the same. The licensee is indemnified against any loss accrued by the applicant on this account.
11. The applicant further agrees to indemnify and hold harmless, the licensee, in case of any injury or incident on account of any fault in electrical work in the premises. The licensee shall not be liable for any mishap or incident occurring at the premises to the applicant on account of any faulty/defective/inferior quality wiring at the premises for which the connection is being applied.
12. To pay the electricity consumption bills and all other charges at the rates set out in the licensee's Tariff Schedule and miscellaneous charges for supply as may be in force from time to time, regularly as and when the same becomes due for payment.
13. To deposit the additional security deposit and additional service line cum development (SLD) charges, if any from time to time based on the prevailing Orders/rules, directions and Regulations of the Commission.
14. To abide by the provisions of the Electricity Act, 2003, all applicable laws, conditions of Supply/Tariff Orders and any other Rules or Regulations as may be notified by the Commission, as applicable from time to time.
15. That licensee shall be at liberty to adjust the electricity consumption charges due/outstanding along with any other charges against the Consumer Security Deposit paid by the Applicant, in the event of termination of the agreement prior to expiry of the contracted period or in case of any contractual default as per provisions of regulations/rules/orders/directions of the Commission.
16. That as per Delhi Electricity Supply Code and Performance Standards, 2007 or as amended from time to time, I shall provide suitable and adequate space for installation of the meter/electrical equipments where the licensee may have ready access to the same.
17. To allow clear and un-encumbered access to the meters for the purpose of meter reading and it's checking etc.
18. That the Applicant would let the licensee disconnect the service connection under reference, in the event of any default, non-compliance of statutory provisions and in the event of a legally binding directive by Statutory Authority (ies) to effect such an order. This shall be without prejudice to any other rights of the licensee including that of getting its payment as on the date of disconnection.

19. All the above declaration given by the Applicant shall be construed to an Agreement between the licensee and the Applicant.

Signature of the Applicant
Name of the applicant

SIGNED AND DELIVERED
In presence of witness

Name of Witness

*Delete whichever is not applicable